



## EXCEPTIONAL CIRCUMSTANCES PROCESS - TRANSFER POLICY

All clearances into or out of a Club will be processed pursuant to the PJRL Local Transfer & Permit Policy ([click here](#)).

Clubs will have the ability to select which Players they transfer into each Age Group.

With respect to selecting Players, from 1 February a Club must advise the PJRL of the players they wish to transfer in.

All other transfers for the Age Group are to be declined and advised to the PJRL, so they can be closed out and transferred to another Club.

Should the club wish to accept a player under Exceptional Circumstance, it is the Club's responsibility to seek the Exceptional Circumstance Request and to submit the following documentation supporting their request.

1. Full team list/grading sheet of all players in the team they are seeking to go to, with the last three years of each players playing history, i.e., what team/division that they had played with
2. The incoming player's playing history for their past three seasons, i.e., what team/division they had played.
3. Written submission from the player/parents seeking the exceptional circumstance, i.e. why they need to move to this team/club
4. Written submission to the Junior League Club seeking to accept the player under exceptional circumstance, detailing why the Junior League should consider this request and why it is in the best interests of the Junior League Competition/s and/or the game to do so.
5. Remittance with proof of payment of the Exceptional Circumstances Application Fee (\$220 inc GST), payable to:

Account Name:	PJRLC
BSB	032-072
Account Number	400608
Ref	EC "Your Name"

Once the Junior League Club has collated the above information, it is to be submitted to the Junior League Office, where the Club will be supplied with a Lodging number, this will be submitted to the Junior League Qualifications Sub-Committee for their review.

The Junior League Qualifications Sub-Committee will give an outcome that is in the best interests of the PJRL, the affected Clubs, the Competition and the Age Group.

Exceptional Circumstance Form – Club ([click here](#))

Exceptional Circumstance Form – Player ([click here](#))

Please note:

1. If the Exceptional Circumstance Application is APPROVED, then the Application Fee will be returned in full.
2. If the Exceptional Circumstances Application is DECLINED, then the Application Fee is forfeited.